
REGIONAL ALLIANCE for PRESERVATION

September 1998

A cooperative project to share preservation training resources

ALLIANCE CENTERS PROVIDING COOPERATIVE INFORMATION & PRESENTATIONS

-By Tom Claerson, AMIGOS Preservation Service Manager

Since its formation in February 1997, the Regional Alliance for Preservation (RAP) has grown in size and scope of activity.

Originally convened by the Commission on Preservation and Access of the Council on Library and Information Resources (CLIR), RAP is now an independently-operating consortium of preservation and conservation information centers.

Each current RAP member is funded by the Division of Preservation and Access, National Endowment for the Humanities. Participants include the AMIGOS Preservation Service (Dallas, TX), the Conservation Center for Art and Historic Artifacts (Philadelphia, PA), the Northeast Document Conservation Center (Andover, MA), SOLINET Preservation Services (Atlanta, GA) and the Upper Midwest Conservation Association (Minneapolis, MN).

In addition to publication of this quarterly newsletter, RAP members have information available at the RAP Web site (<http://www.solinet.net/rap/index.html>), and are providing group presentations on preservation topics at conferences including the Society for Southwest Archivists, American Library Association, Southeastern Library Association, and American Association for State and Local History.

The past four issues of the RAP Newsletter have covered topics including disaster planning and recovery, preservation planning and surveying, and reformatting. This issue is devoted to "breaking news" and "hot topics" from each center—focusing on the training events and materials which RAP members can provide to libraries, archives, museums, and other cultural institutions. ■

"HAVE YOU GOT THE BLUES?"

CCAHA CONTINUES ARCHITECTURAL RECORDS WORKSHOPS IN 1998

The Conservation Center for Art and Historic Artifacts (CCAHA) announces two daylong architectural records workshops, *Have You Got the Blues? Architectural Records: Their Identification, Management, Storage, and Treatment*. The workshops are partially funded by the National Endowment for the Humanities, and are co-sponsored by the site institutions.

Workshop #1

Date: Thursday, September 24, 1998

Location: The University of Texas at Austin, Graduate School of Library and Information Science, Austin, Texas

Presented in cooperation with AMIGOS Bibliographic Council, Inc.

Workshop #2

Date: Friday, November 6, 1998

Location: The Historic New Orleans Collection, New Orleans, Louisiana

Presented in cooperation with the Southeastern Library Network (SOLINET).

Audience:

The workshops are intended for architectural historians and architects, as well as library, archives, and museum professionals who have architectural records, drawings, or other oversize paper-based materials in their care or collections.

Subject:

The speakers will address the problems of caring for the diverse materials of an architectural records collection. The workshops will help participants identify different original media and reproductive processes; consider options for management and organization of architectural records; recognize storage problems and options; and discuss basic collections care methods and remedial treatments that can be safely accomplished in-house.

Speakers:

Lois Olcott Price, Conservator of Library Collections, Winterthur Library

Joan Irving, Conservator, Conservation Center for Art and Historic Artifacts (CCAHA)

The workshop agenda will also include a presentation by a speaker from the host site, who will address management issues related to their unique collections.

Cost:

\$80.00 - Members of CCAHA, AMIGOS, or SOLINET
\$90.00 - Non-members

The workshops will be held from 9:00 a.m. to 4:30 p.m.

Enrollment will be limited to 30 participants. The registration fee includes supplementary materials and lunch.

For further instruction and a registration form, please contact:
Susan W. DuBois, Preservation Services Representative,
Conservation Center for Art and Historic Artifacts (CCAHA). ■

CCAHA'S PRESERVATION OVERVIEW SURVEY PROGRAM CONTINUES

An invaluable resource for:

- Writing a preservation plan
- Developing a preservation program
- Prioritizing preservation activities for your collections
- Applying for grant funding

CCAHA's Preservation Overview Survey Program for paper-based collections has been extended through April 2000 by the National Endowment for the Humanities (NEH).

Cost:

For a greatly reduced rate, you can receive a full day's review of the preservation efforts of your institution. The cost for this overview survey is \$350 and travel expenses for the surveyor. After the visit, you will receive an extensive report that will assist you in setting your presentation priorities.

Eligibility:

If your institution owns a paper-based humanities collection available to the public, you are eligible to be considered for participation in CCAHA's Subsidized Survey Program.

Process:

The survey process encompasses a general evaluation of the institution's preservation needs for the collection: environment (temperature, relative humidity, pollution, and light), housekeeping, pest control, fire protection, security, and disaster preparedness; collection storage, handling, exhibition, and treatment; and preservation planning. The site visit consists of a review of the site, an examination of the collection, and interviews with relevant staff to identify your preservation needs. The written report provides observations, recommendations, and resources to serve as a guide in the development of a comprehensive preservation plan for your paper-based collection. To request an application form or to receive additional information, please contact: Susan W. DuBois, Preservation Services Representative, Conservation Center for Art and Historic Artifacts (CCAHA). ■

DISASTER RECOVERY: SALVAGING PHOTOGRAPH COLLECTIONS

In many disasters, water damage is widespread - whether from leaking or burst pipes, flooding, or firefighters' hoses - and photographs may be permanently disfigured as a result of these disasters. This technical bulletin, written by Debra Hess Norris, Director of the Winterthur/University of Delaware Program in Art Conservation and Associate Professor of Photograph Conservation, focuses on procedures for responding to photographs affected by water emergencies.

Topics covered include:

- Recovery options
- Establishment of salvage priorities
- Initial response procedures
- Appropriate recovery methods
- References to further information

The production of this technical bulletin was partially funded through the support of The William Penn Foundation. *Disaster Recovery: Salvaging Photograph Collections* is available for \$3.50 each (\$2.50 each for 10 or more copies). To order, contact the Conservation Center for Art and Historic Artifacts (CCAHA). ■

CONSERVATION CENTER FOR ART AND HISTORIC ARTIFACTS

The Conservation Center for Art and Historic Artifacts (CCAHA), established in 1977, is a nonprofit conservation laboratory serving cultural, educational, and research institutions, as well as private collectors and organizations throughout the United States. Located in Philadelphia, PA, CCAHA specializes in

preservation planning and treatment of art and historic artifacts on paper, including drawings, prints, maps, posters, historic wallpaper, architectural drawings, musical scores, photographs, rare books, scrapbooks, manuscripts, and related materials, such as parchment and papyrus. CCAHA is one of the largest regional conservation centers in the United States.

Conservation Services

CCAHA's twenty year commitment to expert conservation treatment makes it a vital resource for museums, libraries, historical societies, archives, and private collectors. CCAHA's highly trained and experienced conservators, working with state-of-the-art equipment, handle treatment problems from the routine to the highly complex. CCAHA also offers museum-quality framing.

Preservation Services

CCAHA provides a full range of preservation services, including high quality, comprehensive overview and collection-specific surveys, preservation planning assistance, technical bulletins, workshops, reference services, and professional training. CCAHA's overview and collection-specific surveys assist institutions with their short- and long-range preservation planning. On-site visits by CCAHA staff to examine individual objects, as well as environmental, storage, and display conditions, enable institutions to prioritize their preservation needs. With support through April 2000 from the National Endowment for the Humanities (NEH), CCAHA is continuing its subsidized Preservation Overview Survey Program. Surveys can be conducted for non-profit organizations, including libraries, archives, museums, and historical organizations, that have paper-based collections of long-term value to the study and understanding of the humanities. CCAHA's workshops and seminars provide essential up-to-date information and techniques for long-range preservation planning and stabilization of collections. With support from NEH, workshops will be presented on handling architectural materials; managing a mold outbreak; and recovery of water-damaged paper-based materials in a disaster situation. CCAHA can also tailor educational programs for institutions and their staff and members.

Emergency Assistance

CCAHA provides on-site emergency assistance and acts as an information resource for disaster recovery. In addition, CCAHA administers a Disaster Preparedness and Response Program, funded by The William Penn Foundation, for cultural institutions in the Philadelphia area. CCAHA assists institutions in developing disaster preparedness and response plans; acts as an information source; produces technical bulletins (*Managing a Mold Invasion; Guidelines for Disaster and Disaster Recovery; Salvaging Photograph Collections*); conducts workshops; maintains the *Philadelphia Area Emergency Response Resources List*; trains volunteers who can assist in the event of a disaster; and maintains a crash cart of emergency supplies. ■

FIELD SERVICES CONTACTS

AMIGOS Bibliographic Council, Inc.

Tom Clareson, Preservation Service Manager
Steve Smith, Imaging Service Coordinator
12200 Park Central Dr., Suite 500
Dallas, TX 75251-2104
800/843-8482 or 972/851-8000 Fax: 972/991-6061
E-mail: clareson@amigos.org or smith@amigos.org
Web site: <http://www.amigos.org>

CCAHA

Conservation Center for Art and Historic Artifacts

Virgilia Rawnsley, Director of Preservation Services
Susan W. DuBois, Preservation Services Representative
264 South 23rd Street
Philadelphia, PA 19103
215/545-0613 Fax: 215/735-9313
E-mail: CCAHA@hslc.org
Web site: <http://www.ccaha.org>

NEDCC

Northeast Document Conservation Center

Steve Dalton, Director of Field Service
100 Brickstone Square, 4th Floor
Andover, MA 01810-1494
978/470-1010 Fax: 978/475-6021
E-mail: dalton@nedcc.org or kebrown@nedcc.org
Web site: <http://www.nedcc.org>

SOLINET

The Southeastern Library Network Preservation Services

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UMCA

Upper Midwest Conservation Association

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Upper Midwest Conservation Association
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Minneapolis, MN 55404
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E-mail: umca@mtn.org

RESOURCES FOR PRESERVATION PLANNING

The following list provides information to support the preservation planning process.

FUNDING INFORMATION

Funding information is available from state and federal agencies and regional field services offices. Contact local cultural institutions and preservation organizations for names and addresses of appropriate state agencies.

Federal funding is available through:

Division of Preservation and Access
National Endowment for the Humanities (NEH)
Washington, D.C. 20506
202/606-8570

Funding for cultural institutions

Conservation Assessment Program (CAP)
Heritage Preservation (formerly NIC)
1730 K Street, NW, Suite 566
Washington, D.C. 20006-3836
202/634-1422

Funding for museums

Institute of Museums and Library Services (IMLS)
Conservation Project Support Grant
1100 Pennsylvania Ave. NW, Suite 609
Washington, D.C. 20506
202/452-9545

Funding for museums and libraries

National Historical Publications and Records Commission (NHPRC)
Records Program
National Archives and Records Administration
Washington, D.C. 20408
202/501-5600

Funding for archival records

CONSULTANTS

Referral for consultants who provide services can be obtained from:

American Institute for Conservation of Historic and Artistic Works (AIC)
1717 K Street NW, Suite 301
Washington, D.C. 20006
202/452-9545

A list of conservators in your region can be provided by the Conservation Services Referral Service (CSRS). Copies of the brochure, *Guidelines for Selecting a Conservator*, and the AIC Code of Ethics and Standards of Practice can be obtained from the AIC office.

TRAINING/WORKSHOPS

Regional field services offer a variety of workshops and training programs that can assist in the development and implementation of preservation planning efforts. For a listing of workshops and dates, contact your local regional field service or check the RAP Web site, <http://www.solinet.net/rap/index.html>.

WHAT'S NEW AT NEDCC?

The Northeast Document Conservation Center (NEDCC) has been awarded two grants totaling \$611,200 from the National Endowment for the Humanities (NEH), Division of Preservation and Access. One grant supports humanities programs provided by NEDCC's Field Service Office, including workshops, preservation planning surveys, disaster planning and assistance, and distribution of printed information. This grant must be matched, in part, from nonfederal sources.



The second grant supports a national program of conferences and workshops on digitization and its relationship to preservation. The proliferation of scanning projects at collections-holding institutions makes this a topic of urgent interest to librarians and archivists. The program includes a series of large conferences entitled *School for Scanning: Issues of Preservation and Access for Paper-Based Collections* and a second series of small, hands-on workshops entitled *To Film or to Scan*, which—in addition to digital imaging—considers the continuing role of preservation microfilming.

The *School for Scanning* (SFS) program, which is also funded in part by The Andrew W. Mellon Foundation, continues to evolve with the technology and is revised and refined with each incarnation. The event is designed to equip participants to discern the applicability of digital technology in their circumstances and to effectively manage digital projects in their institutions. Administrators within cultural institutions, as well as librarians, archivists, curators, and other cultural or natural resource managers dealing with paper-based collections, including photographs, should find the conference highly relevant and worthwhile.

The next *School for Scanning* conference is scheduled for December 7-9, 1998, at Le Petit Théâtre du Vieux Carré, New Orleans, LA. An outstanding faculty has been assembled for this program, including: Howard Besser, UCLA; Steve Chapman, Harvard University; Paul Conway, Yale University Library; Walt Crawford, Research Libraries Group; Steve Dalton, NEDCC; Franziska Frey, Image Permanence Institute; Anne Gilliland-Swetland, UCLA; Melissa Smith Levine, Library of Congress; Wendy Lougee, University of Michigan; Jan Merrill-Oldham, Harvard University; Marc Pachter, Smithsonian Institution; Chuck Patch, Historic New Orleans Collection; John Price-Wilkin, University of Michigan; Steve Puglia, National Archives and Records Administration; Roy Tennant, University of California, Berkeley; and Diane Vogt-O'Connor, National Park Service. Co-sponsors of this event are The Getty Information Institute, The National Park Service, SOLINET, and the Historic New Orleans Collection.

On October 27-29, 1998, NEDCC will present *Preservation Options in a Digital World: To Film or To Scan* at the University of Michigan Library in Ann Arbor, Michigan. This program, designed for up to twenty people, trains project administrators to plan, manage, and implement reformatting projects. Selection and preparation of materials for reformatting, the nuts and bolts of microfilm technology, the basics of digital technology, inspection and quality control, and evaluating digital imaging for preservation are among the subjects covered. The expert faculty includes: Susan Wrynn, NEDCC; Paul Conway, Yale University Libraries; Lisa Fox, Preservation Consultant; Bob Mottice, Mottice Micrographics, Inc., and guest speakers Joy Paulson and Maria Bonn, both of the University of Michigan.

Another NEDCC program, also addressing a digital theme, is *Afterimages: Reformatting Visual Materials in a Digital World*. This workshop, funded in part by the National Park Service Cultural Resources Training Initiative, is a collaborative effort between NEDCC, NPS, and NARA. It will be presented on September 16-18, 1998, at NARA's Archives II facility in College Park, Maryland. The program is designed to teach collections managers how to plan and manage reformatting projects for endangered visual materials, including deteriorating cellulose nitrate and cellulose acetate negatives, using traditional and/or digital solutions. The highly-qualified faculty includes: Karen Brown and David Joyall from NEDCC; Melissa Smith Levine, Library of Congress; Mary Panzer, National Portrait Gallery; Richard Pearce-Moses, Heard Museum; Steve Puglia, NARA; Andrew Robb, Library of Congress; and Diane Vogt-O'Connor, NPS.

For more information about these events, including agendas and registration information, please visit NEDCC's Web site, www.nedcc.org. The Web site will also be updated to include details on future *School for Scanning* (Chicago, spring of 1999) and *To Film or To Scan* programs as they become available. ■

DISASTER PREPAREDNESS AND RECOVERY TRAINING IN THE SOUTHEAST

-By Christine Wiseman, SOLINET

During SOLINET's previous grant period, July 1995-April 1998, there was an increased demand for training on topics related to disaster preparedness and recovery. During this period, nearly 20 workshops addressing disaster issues, including workshops on disaster preparedness, disaster recovery, hurricane preparedness, and risk management were offered and held. Furthermore, the majority of contract workshop requests were for disaster training. In recognition of the need, SOLINET™ Preservation Field Services will focus on disaster preparedness and recovery during the current grant period.

In order to expand the training options available in the Southeast, a new workshop series that incorporates a train-the-trainers component is being developed. As part of this program, SOLINET will present 6 two-day disaster preparedness and recovery workshops around the region during the next two years. The first of these sessions will include a third day to train trainers who will assist in conducting the remaining five workshops. Training will address both planning and recovery strategies, incorporating concepts relevant to region wide disasters.

We are presently in the process of identifying an adjunct trainer from each state as well as one from the Caribbean. Trainers will attend the first of the two-day workshops, slated for late October in Atlanta. A third day will focus on the training process itself, setting up a workshop, and training techniques. Following this initial training session, adjunct trainers will be responsible for setting up and teaching a workshop in their state, with assistance from SOLINET Preservation Field Service staff. Adjunct trainers will serve as local experts in disaster preparedness, and the entire series will help build a community of knowledgeable preservation trainers in the region. ■

NEH AWARDS GRANT TO SOLINET FOR PRESERVATION FIELD SERVICES

-By Sandra Nyberg, Grant Writer, SOLINET

SOLINET™ has received a \$546,300 grant from the National Endowment for the Humanities (NEH) to support the continuation of its regional Preservation Field Services program through April, 2000. With the new grant, SOLINET will provide educational programs, information and referral, publications, and consultations for the libraries and archives of the Southeast, to improve their ability to preserve and provide access to their information resources.

SOLINET's Preservation Field Services is a major link in the national preservation infrastructure. As NEH Chairman William Ferris observes, "Over the years, the National Endowment for the Humanities has nurtured a national ethic of coordinated activity and adherence to the highest technical standards for preserving the nation's collections of endangered books, documents, photographs, museum objects, and other materials." Kate Nevins, SOLINET's Executive Director, notes, "Our preservation program has helped thousands of libraries to care for and prolong the useful life of core collections necessary to the educational programs of many academic institutions and to the public services of many community libraries, archives, and historical organizations."

Preservation Field Services emphasizes cost-effective integration of preservation into existing routines at libraries and archives. Planned educational programs during the grant period include a variety of one- and two-day workshops on such topics as book repair and environmental control; a regional conference on disaster preparedness and recovery; a series of training sessions on disaster recovery issues; and a week-long preservation management workshop for staff of libraries at the Historically Black Colleges and Universities. The grant also funds ongoing information services, including reference assistance, Internet communications, publications, and consultations.

SOLINET Preservation Field Services began in 1984 with NEH funding. Its services are offered to all documentary repositories in the Southeast, including libraries, archives, and historical organizations, regardless of membership in SOLINET. Over the past 13 years, the Service has made extensive contributions to improved preservation practices in the region. Founded in 1973, SOLINET is a non-profit membership organization serving more than 800 libraries of all types and sizes in the ten Southeastern states and the Caribbean. Primary programs are OCLC services, Electronic Information Services, Preservation Services, and Continuing Education & Training. ■

NEH FUNDS ADDITIONAL COOPERATIVE PRESERVATION MICROFILMING AT SOLINET

-By Sandra Nyberg, Grant Writer, SOLINET

Funding from the National Endowment for the Humanities (NEH) is providing SOLINET™ with \$913,000 to support the second phase of a fourth cooperative preservation microfilming project, which began in

July, 1998. Planned in conjunction with the Association of Southeastern Research Libraries (ASERL) and the Historically Black Colleges and Universities, the two-year project will preserve 8,610 deteriorated volumes.

"NEH preservation grants help ensure the accessibility of America's cultural heritage for all Americans now and in the future," explains William Ferris, NEH Chairman. Kate Nevins, SOLINET's Executive Director, observes, "NEH support of SOLINET programs has provided Southeastern libraries with a unique opportunity to preserve important collections of regional, national, and international publications."

Through SOLINET's Preservation Microfilm Service, 13 libraries and archives will film brittle monograph and serial collections covering aspects of the history and culture of the U.S. (in particular African-Americana and materials about the Southeast); Brazil; Great Britain; Ireland; Africa; and the West Indies. Items to be filmed support scholarly research in the humanities.

These are the participating institutions and their collections to be filmed:

Emory University
(Warrington-Pratt-Soule collection of hymnody and psalmody)
North Carolina Central University
(Martin Collection of African-Americana)
North Carolina State University
(Historic entomology)
State Library of Florida
(Florida history and literature)
Tulane University
(Brazilian social science serials)
University of Florida
(Theological collections)
University of Georgia
(British and Irish local history)
University of Kentucky
(Kentucky culture and literature)
University of North Carolina at Chapel Hill and East Carolina University
(North Carolina history and literature)
University of South Carolina
(Catalogs of South Carolina colleges)
University of South Florida
(Boys' series books)
University of the South
(Diocesan journals and pamphlets of the Episcopal Church).

The SOLINET Preservation Microfilm Service has thus far preserved the intellectual content of more than 76,000 brittle volumes from the collections of 27 Southeastern libraries and archives. The Service prepares material for filming, catalogs microfilmed titles, supervises filming, and provides post-filming inspection and quality control. The participating libraries select titles for filming and provide access to completed films.

ASERL is a consortium of 41 academic and state libraries in ten Southeastern states. Founded in 1956, ASERL promotes cooperation to increase the availability and accessibility of research materials. ■

NEW LEAFLETS FROM SOLINET PRESERVATION FIELD SERVICES

-By Christine Wiseman, SOLINET

Have you been asked to develop a staff education program on preservation for your library? Are you involved in raising funds for preservation activities? Is your institution in an area recently plagued by wild fires? Preservation professionals have diverse responsibilities. SOLINET™ Preservation Field Services has several new leaflets to help provide information to those asking these questions and more.

Resources for Preservation Staff and User Education lists monograph and serial articles with ideas and examples of how other libraries have conducted successful educational programs. Also included are videos for use during presentations on topics ranging from disaster preparedness to security and care and handling of library materials. Graphic materials — posters, bookmarks, handouts — that demonstrate good preservation practices add impact and liven up an educational program. Sources for low-cost, even free, graphic material are also listed.

For many institutions securing funds for preservation activities is an ongoing challenge. *Funding Resources for Preservation* provides information on public funding agencies, corporate sponsors, foundations, and associations that support preservation activities. Annotations give background information on each organization and an overview of the type of projects each tends to support. Also listed are key resources, both print and online, for use in fundraising research.

In response to the severe wild fires plaguing portions of the country this summer, Preservation Services has made available online, *Protecting Your Institution from Wild Fires, Planning Not to Burn and Learning to Recover* <<http://www.solinet.net/presvtn/new/fire.htm>> by Michael Trinkley, Director of Chicora Foundation, Columbia, SC. It addresses fireproofing your property, surviving nearby fires, evacuation procedures, personal protection, and salvage of collections and building after a fire. Although primarily geared to institutions, much of the information will be equally valuable to individuals and property owners in general.

All preservation leaflets are available free of charge. To obtain a print copy of these or any other preservation leaflet, contact Alicia Riley at 800/999-8558. Alternatively, most of our leaflets are available full-text on the Preservation Services Web site: <<http://www.solinet.net/presvtn/leaf/leaflets/htm>>. ■

THE SOUTHEASTERN LIBRARY NETWORK PRESERVATION SERVICES

-By Julie Arnott, SOLINET

The Southeastern Library Network, Inc. (SOLINET)™ is a not-for-profit library cooperative providing resource-sharing for the educational, cultural, and economic advancement of the southeastern United States and the Caribbean.

SOLINET's Preservation Services fulfills its mission through the Microfilm Service and Field Services. The Microfilm Service, established in 1990 with support from the National Endowment for the

Humanities (NEH), provides for the preservation of works of enduring value. By June 30, 1998, the intellectual content of more than 76,000



endangered brittle volumes from southeastern collections has been preserved on microfilm with support from NEH. An additional 8,610 volumes will be filmed by the year 2000.

Field Services, established in 1984 with an education and outreach grant from NEH, emphasizes preservation as a program of information resource management for entire repositories, whatever the collection profile. It also promotes the care of specific collections in those repositories.

Over the past 13 years, SOLINET has conducted more than 300 education and training programs for approximately 5,000 participants. In 1997 and 1998, Field Services offered a three-part workshop series, *Managing Preservation for Diverse Collections*, for 64 participants. Staff from nine institutions attended all three of the sessions that were held in Atlanta, New Orleans, and Nashville.

SOLINET produces publications of regional, national, and international usefulness. Field Services supports an information and referral services focused regionally but available to all. With an increased web presence, international queries received via e-mail have become commonplace.

For the past two years, SOLINET has refined two new components of its educational programs. The **Workshop Follow-Up** provides ongoing information and support to participants as they work to effect changes in preservation practices and procedures. The **Basic Curriculum** consists of five workshops that constitute an introduction to the primary and most common aspects of library preservation. ■

PRESERVATION WORKSHOP FOR HISTORICALLY BLACK INSTITUTIONS

-By Julie Arnott, SOLINET

There are 99 Historically Black Colleges and Universities in the nation, and 71 of them are in the Southeast. Libraries of Historically Black Colleges and Universities (HBCU) have a variety of preservation needs and have expressed a strong interest in preservation training to help meet those needs. To enable HBCU staff to provide access to these collections for as long as they are useful, SOLINET™ will present a weeklong workshop on managing preservation. The program will be based on SOLINET's past experience with the multi-phase *Managing Preservation for Diverse Collections* workshop series that was held in 1997 and 1998. The goal of the workshop is to provide participants with basic information on preservation and with advice on how to implement preservation strategies in their libraries. In addition, emphasis will be placed on assessing and prioritizing needs, planning for appropriate action, and no-cost or low-cost improvements that can be made in preservation practices. Instructors for the session will be Brenda Banks, Assistant Director for Reference and Preservation at the Georgia Department of Archives and History; and Karen Jefferson, Head of Archives and Special Collections, Atlanta University Center. Stay tuned for dates and location. ■

THE UPPER MIDWEST CONSERVATION ASSOCIATION (UMCA)

The Upper Midwest Conservation Association (UMCA) is a not-for-profit regional center working for the preservation and conservation of art and artifacts in the Upper Midwest region. UMCA's laboratory and



offices are located in The Minneapolis Institute of Arts. Organized in 1977 by area museums to care for their collections, UMCA has grown to become a full service fine arts conservation laboratory serving museums, historical societies, libraries, churches and other cultural institutions, as well as private collections, in Minnesota, North Dakota, South Dakota, Iowa, Wisconsin, and adjacent areas.

UMCA provides a full range of professional conservation services, including the examination and treatment of a wide variety of art and historical/cultural artifacts such as works on paper, photographs, paintings on canvas and solid supports, murals, indoor and outdoor sculpture, decorative arts, and ethnographic artifacts. Other services include x-radiography and materials analysis.

UMCA conservators also provide preservation management advice and consultation. They conduct general needs assessment and collection-specific surveys and offer seminars and workshops in collections care and emergency preparedness. Conservators are available 24 hours-a-day to assist in emergency response and recovery.

UMCA's members are nonprofit organizations for whom collections care is a high priority. Its 110 members include: The Minneapolis Institute of Arts; Walker Art Center, Minneapolis; Minnesota Historical Society, St. Paul; Blanden Memorial Art Museum, Fort Dodge, IA; South Dakota Art Museum, Brookings, SD; Elvehjem Museum of Art, University of Wisconsin-Madison; Des Moines Art Museum, IA; Plains Art Museum, Fargo, ND; and Stuhr Museum of the Prairie Pioneers, Grand Island, NE.

Workshops Scheduled

Several Field Services workshops are planned for the next two years. Two basic workshops will be offered in each of the five primary states served by UMCA: Iowa, Minnesota, North Dakota, South Dakota, and Wisconsin. The subject of one workshop will be *The Care of Library and Archival Materials*, and the second will be *Preservation Planning for Cultural Institutions*. These workshops can be offered in other states as well, if requested.

Three advanced workshops will be offered in the Minneapolis/St. Paul area. The first workshop, *Environmental Guidelines*, will be held September 23-24, 1998, at the Minnesota History Center in St. Paul, MN. The second workshop, *Capitalize on Collections Care, A Fund-Raising Workshop*, will be held November 5, 1998, at the Minneapolis Institute of Arts in Minneapolis, MN. The third workshop, *Integrated Pest Management*, will be held May 20-21, 1999, at the Minneapolis Institute of Arts in Minneapolis, MN.

Funding for these workshops has been provided by the National Endowment for the Humanities, the Institute of Museum and Library Services, and Heritage Preservation.

Mentoring and Subsidized Survey Programs

UMCA recently established Mentoring and Subsidized Survey Programs. The Mentoring Program provides concentrated, continuing help and support to a limited number of participating nonprofit organizations to improve collections care practices and management. The organizations selected for the first two-year period of the program are: Carleton College in Northfield, MN; the Civic Fine Arts Center in Sioux Falls, SD; and the Stillwater Public Library in Stillwater, MN.

The Subsidized Survey Program provides an opportunity for cultural institutions with limited funding to obtain assistance in identifying preservation needs. Six surveys were awarded, three focusing on general objects collections and three concentrating on library and archival collections. The institutions awarded subsidized surveys are: Iowa Wesleyan College in Mt. Pleasant, IA; the Lake Region Heritage Center in Devils Lake, ND; the North Lee County Historical Society in Fort Madison, IA; the Kandiyohi County Historical Society in Willmar, MN; the Jane Goodall Institute's Center for Primate Studies at the University of Minnesota, St. Paul, MN; and the Experimental Aircraft Association Aviation Center, Oshkosh, WI.

Funding for these programs has been provided by the National Endowment for the Humanities. ■

THE AMIGOS PRESERVATION SERVICE

The AMIGOS Preservation Service (APS) is a nonprofit, grant-funded service that provides preservation information, support, and training to librarians and archivists in the Southwestern U.S., primarily the states of Arizona, Arkansas, New Mexico, Oklahoma, and Texas.



Established in 1991 with a grant from the National Endowment for the Humanities, the APS began by documenting the preservation needs of libraries and archives in the Southwest. Today, the APS provides information, disaster planning and recovery assistance, training, and site survey consultations; develops state and local cooperative networks; and serves as an advocate for preservation regionally and nationally.

The APS staff can answer questions, send information, or put individuals in touch with appropriate resources. The APS maintains a lending library of videos and publications, as well as bibliographies, informational handouts, and articles distributed at no charge.

The APS is available to assist institutions with planning activities and recovery from damage caused by fire, natural disasters, mold and insect infestations, and vandalism. In the event of an emergency or its aftermath, the APS provides information, guidance, referrals to local resources, and on-site assistance as required. For institutional disaster planning activities, the APS offers an *Emergency Preparedness and Recovery* workshop. A basic disaster plan, bibliography, and other information are also available.

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PRESERVATION SERVICE *continued from page 7*

The APS also offers Site Survey Consultations and Preservation Consulting Services, including analysis of the building structure and environment, storage and exhibit areas, collection condition, and preservation management activities. A limited number of surveys are available each year.

APS staff schedules workshops on a variety of preservation topics throughout the Southwest. These workshops can also be provided to particular organizations or regions upon request for a reasonable fee. The APS is also a regular presenter at state library association conferences and library school programs throughout the region. ■

AMIGOS FORMS IMAGING SERVICE

*By Larry Godwin, Public Relations Manager,
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With a grant awarded by the Division of Preservation and Access of the National Endowment for the Humanities, AMIGOS began operation July 1 of the AMIGOS Imaging Service (AIS), a digital imaging field services program. Steve Smith, formerly AMIGOS Preservation Service Field Services Officer, serves as AIS Coordinator.

AIS will serve as an educational and informational resource on digital imaging for institutions in Arizona, Arkansas, New Mexico, Oklahoma, and Texas. It will function as a regional resource to repositories and scholars by providing education and promoting “best practices” and cooperation among collections managers. AMIGOS sees AIS as complementing and enhancing its basic resource sharing services and the preservation-specific programs of AMIGOS Preservation Service.

Smith notes that AIS plans workshops, presentations, and special programs to promote a variety of services relating to digital imaging of paper and film-based collections. He sees AIS as a facilitating body for cooperative imaging efforts in the southwestern U.S., and a source for information, training, and education on digital imaging applications and related topics for libraries and archives throughout the region.

AMIGOS Bibliographic Council, Inc., is dedicated to serving libraries. A nonprofit organization, AMIGOS is one of the nation’s largest library resource sharing networks and a leader in providing information technology to libraries. The AMIGOS Membership consists of over 600 libraries located primarily in the southwestern United States who utilize AMIGOS’ comprehensive line of services, including cataloging, reference, resource-sharing, preservation, consulting, and training. ■

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